

2024-2025 Unusual Enrollment History Form

The Department of Education has flagged your 2024-2025 Free Application for Federal Student Aid (FAFSA) for Unusual Enrollment History (UEH) based on the history of colleges you have attended. You must submit this form and required documentation for Jackson College to determine your financial aid eligibility.

Student Information

Student Name: _____ (Printed) JC ID: _____

What semester are you planning on receiving financial aid funding next? _____

Instructions

1. Log in to your Student Aid account at studentaid.gov to acquire the information below.
2. In the section below, list all colleges that you received Pell Grant and/or Federal Direct Loan funds at during the 2020-2021, 2021-2022, 2022-2023, and 2023-2024 academic years.
 - a Using Student Aid, you will be able to view your Pell Grant and/or Federal Direct Loan records associated with the college you attended. Please attach an additional piece of paper if more space is needed.
3. You must provide academic transcripts or grade reports from *all* colleges you list in the boxes unless Jackson College has accepted transfer credits from that college(s).
 - a Forms submitted without academic transcripts or grade reports will not be processed.
4. Submit all necessary information to the Office of Financial Aid by the deadline listed below for the term you are planning to receive financial aid funding.

Colleges Attended

Name of College Attended	Academic Year Attended	Credit Hours Earned (yes or no)	Transcripts (Attached or Transfer Credits Accepted)

* If you answered “No” to credit hours earned for any of the colleges you listed above, you must provide an explanation of the special circumstance(s) that caused your failure to earn academic credit and provide third-party documentation to support your explanation by the deadline listed below. Examples of special circumstances and appropriate documentation are listed on the back of this form.

Deadlines

- Fall 2024 – Prior to first census date of Fall 2024 term**
- Spring 2025 – Prior to first census date of Spring 2025 term **
- Summer 2025 – Prior to first census date of Summer 2025 term **

**Please note that you will have seven days from the date of notification or up to the deadline date (whichever comes later) to submit all of the required information requested to resolve your unusual enrollment history flag.

Signature:

I certify that the information I have provided is accurate to the best of my knowledge. I understand that this form, my written explanation, the documentation submitted, and the results of this process will become part of my educational record at Jackson College.

Student Signature: _____ **Date:** _____

Examples of Special Circumstances and Recommended Documentation

This list is not inclusive; there may be other types of documentation that are acceptable. Please make sure any dates on the documentation coincide with the dates you received Pell Grant and/or Federal Direct Loan funds and did not earn academic credit. Submitting an explanation with supporting documentation *does not guarantee* financial aid eligibility will be reinstated.

Naure of Appeal

Recommended Documentation

Death of immediate relative

Obituary notice or death certificate

Illness of self or immediate relative

Doctor’s note on letterhead
Hospital record/bill with dates

Divorce/separation

Divorce papers, signed letter from attorney, counselor, or other professional on letterhead

Job scheduling conflict

Signed statement of change or overtime hours worked from employer on letterhead
Timesheets-must have company name printed on them

Childcare problems

Signed letter from childcare provider verifying enrollment of child