

2024–2025 Verification Worksheet
Independent Student-Tracking Group V-1

I-V1

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) has been selected by the Department of Education for a process called verification. Therefore, we are required to confirm the information reported on your FAFSA. To verify that you provided correct information, the Office of Financial Aid will compare your FAFSA with the information on this worksheet and any other required documents and make corrections as needed to the Federal Student Aid processor. Title IV awards will not be processed until all documents are verified. If you have questions about verification, please contact the Jackson College Office of Financial Aid at (517) 796-8410.

STEP 1: Independent Student’s Information

Student’s Last Name	Student’s First Name	Student’s M.I.	Student’s Jackson College ID Number
Student’s Street Address (Include Apt. #)		Student’s Date of Birth	
City	State	Zip Code	Student’s Primary Phone # (Include Area Code)

STEP 2: Independent Student’s Family Information

List below the people in your household; include:

- Yourself and spouse, if applicable.
- Your and/or your spouse’s children if you and/or your spouse will provide more than half of the children’s support from July 1, 2024, through June 30, 2025.
- Other people if they now live with you **and** you provide more than half of that person’s support and will continue to do so through June 30, 2025.
- Any household member who will be enrolled, **at least half-time**, in a degree, diploma, or certificate program any time between July 1, 2024, and June 30, 2025.

Full Name	Age	Relationship
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>
		<i>Self</i>

Continue to Step 3

STEP 3: Income Information to be Verified:

JC Student ID #: _____

Must be completed, only check one option

**If married at time of completing this form please mark applicable spouse income information.*

Student	Spouse, if applicable																
<input type="radio"/> Student filed taxes <input type="radio"/> Student had no income, did not file taxes <input type="radio"/> Student had income, did not file taxes: W-2's attached	<input type="radio"/> Spouse filed taxes <input type="radio"/> Spouse had no income, did not file taxes <input type="radio"/> Spouse had income, did not file taxes: W-2's attached.																
<p>❖ <u>Only</u> complete this section if the student/spouse earned income <u>but did not file</u> a 2022 income tax return with the IRS.</p> <p>Please list below the names of all employers in 2022 and provide a W-2 for each.</p> <table border="1"> <thead> <tr> <th style="background-color: #d3d3d3;">Employer's Name</th> <th style="background-color: #d3d3d3;">2022 Amount Earned</th> <th style="background-color: #d3d3d3;">Student or Spouse Income</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d3d3d3;"><i>Suzy's Auto Body Shop (example)</i></td> <td style="background-color: #d3d3d3;"><i>\$2,000.00 (example)</i></td> <td style="background-color: #d3d3d3;"><i>Student/Parent</i></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Employer's Name	2022 Amount Earned	Student or Spouse Income	<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Student/Parent</i>									
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STEP 4: Certification and Signatures:

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

By signing this worksheet, you certify that all of the information reported on it is complete and correct.

Student's Signature: _____ Date _____

STEP 5: Submit Completed Documentation:

To submit documentation please use our secure document site: www.jccmi.edu/securedocuments.

1. Choose Financial Aid under the Central Campus Departments heading.
2. Choose "Click here to select files from your computer" and select the required documents.
3. Click "Start Upload" and wait for your documents to be uploaded to Iron Box.
 - *Each document **MUST** include your name and JC ID number.*
 - *Documentation submitted after August 1, 2024, will take longer to process due to increased volume and will therefore delay your financial aid award for the 2024-2025 academic year.*