



www.jccmi.edu

Management Certificate



**Business, Management, Marketing &
Technology Career Pathway**

People with management skills are employed in every industry in the career world. This program will build on your natural ability to get along with people and help develop your leadership potential. The focus in this program is on the principles, theories, and application of planning, organizing, leading, staffing, and evaluating results. Having good communication skills and the ability to make reliable decisions without supervision are essential to beginning a career in management.

Minimum credits:	30
Minimum cumulative GPA:	2.0
Minimum grade in all courses:	2.0
Minimum JCC credits:	12
MACRAO agreement:	No

GENERAL EDUCATION REQUIREMENTS — (9 credits)

ENG 131 Writing Experience3
ENG 232 Technical & Business Writing3
MTH 120 Beginning Algebra or higher3

MANAGEMENT CORE REQUIREMENTS — (16 credits)

ACC 216 Financial Accounting Concepts or ACC 231 Principles of Accounting I	4
BUA 100 Contemporary Business3
BUA 130 Customer Service or BUA 120 Human Relations3
BUA 220 Principles of Management3
BUA 221 Human Resource Management3

ELECTIVES

Select electives from classes in ACC, BUA, CIS, or ECN in order to meet 30 credits required for certificate. FIN courses have been replaced with BUA.