



Hillsdale LeTarte Center

3120 W. Carleton Road, PO Box 712 Hillsdale, MI 49242
(517) 437-3343

NEW STUDENT CHECKLIST

1. _____ **Submit application**

- ✓ Send high school transcripts (required for students entering any Allied Health and/or Nursing field).
- ✓ College transcripts sent to: Jackson Community College
ATTN: Linda Trumbull
2111 Emmons Road
Jackson, MI 49201

2. _____ **Financial Aid**

- ✓ FAFSA applications are available at the Hillsdale LeTarte Center or online at www.fafsa.ed.gov
- ✓ If you need help completing the forms, call our office at (517) 437-3343.

3. _____ **Course Placement**

- ✓ Call (517) 437-3343 to sign up
- ✓ Or submit ACT scores (Scores must be at least 18 in Math, Reading and English. ACT test must have been taken within the last 3 years).
 - In areas with less than 18, the student will take that portion of the placement.

4. _____ **New Student Orientation**

- ✓ Call (517) 437-3343 to reserve a seat after you have taken Course Placement.

5. _____ **Make an appointment with an Academic Advisor to schedule classes**

- ✓ Call (517) 437-3343 to make an appointment after you have attended Orientation.